



Unitarian Universalist Fellowship  
 309 30<sup>th</sup> Ave. N.  
 Clinton IA 52732

BUILDING RENTAL CONTRACT

Name \_\_\_\_\_

Address: \_\_\_\_\_

Phone  
 (home) \_\_\_\_\_ (work) \_\_\_\_\_

Purpose of gathering \_\_\_\_\_

Date and Times of Use:

Date:	Hours of Use	Areas Desired
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\_\_\_\_\_

\_\_\_\_\_

Number expected \_\_\_\_\_

Part I. Policies

1. No smoking is permitted in the building.
2. All publicity for non-church events must have the approval of the Board of Directors if the name of the church is to be used. Otherwise, only the church address may be used. If a telephone number is to be printed, the number of the organization or responsible person must be given. The church telephone number is not to be used.

Part II. Fee Schedule

<u>Fee Schedule</u>	<u>Fee</u>	
Olympia Brown Room	\$50	_____
Emerson Hall non-wedding use	\$125	_____
Wedding with rehearsal (Includes non-refundable \$50.00 in advance to secure the date) (Includes refundable \$100 building cleaning/maintenance deposit)	\$300	_____
Wedding use of the church beyond five hours, the rate per hour is:	\$10	_____
Emerson Hall, Reception, catered	\$150	_____
Meetings (Food only by special permission)*	\$50	_____
Small ceremonial gatherings	\$50	_____
	Total:	_____

\*Note: No food is to be cooked using UUF kitchen facilities.

Unitarian Universalist Fellowship  
309 30th Avenue North  
Clinton, Iowa 52732  
Telephone 563-242-4972

1) This Agreement between : the Unitarian Universalist Fellowship of Clinton and

\_\_\_\_\_

2) For the purpose of \_\_\_\_\_

\_\_\_\_\_

3) Under this contract :

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4) Financial arrangements :

_____	_____
date balance due	(non-refundable deposit)
	_____
	date received proof of insurance

5) Contract begins : \_\_\_\_\_ and ends : \_\_\_\_\_

6) Signatures and Approvals :

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Approved

Please be aware that the building is a smoke free zone and that no alcoholic beverages may be consumed on the premises.